



Tuesday, September 13, 2022
Business Board Meeting
7:00 PM

1. Call to Order

2. Opening of the Meeting – 7:00 PM

2.01 Pledge of Allegiance

2.02 Roll Call

Ms. Jean Lucasey, President; Ms. Brooke Bass, Vice President; Ms. Tracy Baron; Ms. Shannon Stringer; Mr. Massimo Bufalini; Ms. Penny Sullivan-Nunes; Mr. Darren Wood; Mr. Kenneth Slentz, Superintendent; Dr. Darrell Stinchcomb, Assistant Superintendent of Curriculum, Instruction and Equity; Dr. Ron Clamser, Jr., Assistant Superintendent of Finance, Facilities and Operations; and Ms. Loretta Tularzko, District Clerk.

2.03 Acceptance of the Agenda

Mr. Bufalini moved, and Ms. Sullivan-Nunes seconded, that the Board accept the September 13th Agenda.

Vote: 7 - ayes - 0 nays

2.04 Approval of Minutes

Ms. Stringer moved, and Ms. Bass seconded, that the Board approve the minutes of the August 22, 2022 meeting.

Vote: 5 - ayes - 0 nays – 2 abstentions – Ms. Sullivan-Nunes and Mr. Bufalini

3. Citizens Comments

3.01 Notice

The Board of Education values input from the entire Dobbs Ferry School District community. Although we do not engage in dialogue with the public at our Board of Ed business meetings, we are listening. Members of our school district community may comment on any matter related to the meeting's approved agenda. If you wish to address the board, please sign in with the District Clerk. Any group or organization wishing to address the Board must identify a single spokesperson. Please state your name for the record and keep your remarks to 3 minutes or less. Speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

None.

4. Announcements

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None.

5. Superintendent's Report

School Opening

- We had a routine opening due to the tremendous work completed the last 7 days to 10 days prior to opening.
- Kudos to:
 - The architects, the engineers, Dr. Clamser and his team. They really came together so that when we came in on Tuesday morning, the place just shined.
 - Kathy Weinborg and her staff for catering the Administrative Retreat, Superintendent's Conference Day and the opening morning of school.
 - Andrew Laidlaw our project manager from Calgi did a tremendous job in getting the buildings ready for the first day of school.
- Even with the rain on the first day, the parents were fantastic. We had a lot of drop off that day. It really worked very well. Everyone was very patient and followed the directions.
- Last but not least, having the kids back and being able to say that we're here without restrictions, i.e., without masks (unless you so choose to do so).
- Westchester County is at low risk for community transmission right now.

Strategic Planning Goals and Action Tracking

- The current Strategic Plan is dated from 2018 to 2023.
- Establishing new goals for the year and evaluations of the Superintendent and staff will be largely attached to the strategic plan.
- Mr. Slentz provided 2 models to the Board for consideration.
 - There was agreement within the Board that they would like to use a colored chart model.
 - This is an internal tracking document largely for the Board, but we will use it in Administrative Council as well.
 - If we are going to present this to the community, we would structure it differently, perhaps in a slide form or a handbook.
 - The proposed next steps is to develop the actual tracking tool. We need to go through the evaluation of last year's goals to determine those that can be closed or those that need to be continued. At the Administrative Council tomorrow, we will go through phase one.
 - We will need to re-establish the strategic planning committee to review and plan the goals, talk about some of those areas that we've identified. Long range planning, for example, and strategic communications that we might consider adding.
 - Mr. Slentz would appreciate your feedback on tonight's discussion or any suggestions to go in a different direction.

Evaluation of Board Committee Structure and Function

- Superintendent Slentz shared a sample committee structure and function document as a guideline.
- The first few meetings of the Board committees will be used for rethinking and restructuring the committees and goals to see what the committees are going to look like going forward.
- We want to be sure that we are meeting all of our objectives in the committee meetings.
- The Board would like to add committee details to the website under each committee.
- The only committee that we are recommending to add is a Strategic Planning Committee.
 - The Strategic Planning Committee usually has community members and parents as well as staff and Board members.
 - Some new committees might be formed as a result of the ad hoc strategic planning committee.

6. Board Actions

6.01 Settlement of a Tax Certiorari Proceeding

Mr. Wood moved, and Ms. Baron seconded, that the Board approve the following:

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Resolved, that the Board of Education approves the settlement of a tax certiorari proceeding as set forth in the Consent Judgment captioned AM & AM Properties, Inc. v. Town of Greenburgh.

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the Consent Judgment.

Vote: 7 - ayes - 0 nays

6.02 Change Orders

Ms. Bass moved, and Ms. Stringer seconded, that the Board approve the following change order:

Project #	Change Order #	Contractor	Amount	Description
660403-03-0004018	SC-SES-2-03	DeRosa Sports Construction, Inc.	-\$3,499.11	Credit to Owner for unused contingency allowance

Vote: 7 - ayes - 0 nays

6.03 Budget Increase

Mr. Wood moved, and Mr. Bufalini seconded, that the Board approve the following budget increase to enable the District to pay for retiree accrued benefits per contract:

Revenue Account to Increase	Amount	Expenditure Account to Increase	Amount
A867 / A5997.867 Reserve for Accrued Benefits Liability	\$10,222.10	A9089.150.99.0000 Accrued Benefits – Certified Staff	\$4,851
		A9089.400.00.0000 Other Benefits	\$5,000
		A9030.830.99.0000 – FICA	\$371.10

Vote: 7 - ayes - 0 nays

6.04 CSE/CPSE Recommendations

Ms. Sullivan-Nunes moved, and Ms. Baron seconded, that the Board authorize and direct the following:

WHEREAS the Committee on Special Education and Committee on Pre-School Special Education had issued to the Board by written confidential report dated September 7, 2022, its IEP recommendations for the students who are identified therein; and

WHEREAS the Board is responsible for arranging for appropriate special programs and services to students with IEPs, as recommended by said committee;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dobbs Ferry Union Free School District hereby authorize and direct the administration to immediately arrange for the special programs and services as set forth in said report dated September 7, 2022.

The Committee did not meet, however, the recommendations were sent to Ms. Stringer and Ms. Lucasey. Questions were asked and answered to their satisfaction.

Vote: 7 - ayes - 0 nays

6.05 Personnel

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Ms. Stringer moved, and Mr. Bufalini seconded, that the Board approve the civil service and staff personnel recommendations.

The Committee did not meet. The recommendations were sent to the Board prior and there were no questions.

Vote: 7 - ayes - 0 nays

7. Acknowledgements

70.01 Warrant

The Board acknowledged the following warrant:
Warrant No. 10 Multi.

8. Citizens Comments

8.01 Notice

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None.

9. Old Business

10. New Business

10.01 NYSSBA Resolutions

- After discussion it was decided that the Board will participate in voting on the NYSSBA resolutions again this year.
- The Board will not be entering any resolutions.
- There are 43 resolutions that will need to be reviewed by the Policy Committee.
- The Policy Committee will bring their recommendations to the full Board at the October 11th meeting.
- The NYSSBA voting will take place virtually on October 17th at 4:00 PM.
- Shannon Stringer has volunteered to serve as the Board's voting delegate.

10.02 Nomination of new Area 10 Director

- Nominees are not allowed to include a Bio.
- Ms. Lucasey included a link to a media post regarding Sheryl Brady, from White Plains.
- For the next Board meeting, the Board has been asked to read about her and decide if they should vote to nominate her.

<https://www.theexaminernews.com/brady-norris-running-unopposed-for-white-plains-school-board/>

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10.03 Board Member Orientation Meeting with Counsel

It was decided that the Board Member Orientation meeting with David Shaw will be held on September 28, 2022 at 6:00 PM in the Board Room. Any Board member is welcome to attend.

10.04 Excel Spreadsheet for BOE Task Assignments

- Jean Lucasey created a BOE task list containing various tasks/events that need BOE coverage.
- It is important to have a Board presence at school events, including athletics.
- Board members can sign up for any task highlighted in yellow. Please add your name next to the task you would be interested in handling or attending, however, any Board member can attend any event.
- All sporting events are listed on the Athletics website.

11. Upcoming Meetings

11.01 Calendar

Tuesday, September 20, 2022 - 7:00 PM - MS/HS Library

- Work Session - Newly Tenured Teachers and new Staff Introductions

Tuesday, October 11, 2022 - 7:00 PM - MS/HS Library

12. Adjournment

At 7:48 PM, Ms. Sullivan-Nunes moved, and Ms. Baron seconded, that the Board adjourn the meeting.

Vote: 7 - ayes - 0 nays

13. Approved Minutes

13.01 Approved Minutes - July 6, 2022

Vote: 5 ayes - 0 nays



Loretta Tularzko
District Clerk